

Bar/Bat Mitzvah at Northern Hills Synagogue

Congratulations! Your child will soon become a Bar Mitzvah or Bat Mitzvah, an adult according to Jewish law who is obligated by the *mitzvot* (commandments) in the Torah. We at Northern Hills Synagogue look forward to celebrating this *simcha* (joyous occasion) with you, and share your pride as your child grows and learns.

A Bar or Bat Mitzvah celebration at Northern Hills Synagogue is the gateway for your child into the Jewish community as an adult. The process can be daunting at times, so we have prepared this booklet to assist you throughout. And, of course, all of us at NHS are available to consult, offer advice, listen, and help make this a meaningful and positive experience for your child and your entire family.

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Prerequisites

We recognize that everyone’s situation is unique and we are happy to make accommodations for your situation and ability. Please consult with Rabbi Siff.

- We are a member of the Conservative movement, and require that your child be halachically Jewish (i.e., according to Jewish law) in order to celebrate a Bar/Bat Mitzvah. If you have questions, or your child is not halachically Jewish, Rabbi Siff will be delighted to work with you to identify and complete any requirements to formalize their Jewish identity.
- Since being Jewish is also being part of the Jewish community, we require that your family be members of Northern Hills Synagogue to schedule the Bar/Bat Mitzvah, so that your child is comfortable in Jewish synagogue life.
- Since Bar/Bat Mitzvah is only a part of the greater task of Jewish education, we suggest that your child be enrolled in Jewish schooling for at least 5 years prior to their Bar/Bat Mitzvah date. A minimum of 2 years of Jewish schooling are required for a Bar/Bat Mitzvah on a Saturday morning; we will be happy to help you choose another appropriate day and time for your child’s Bar/Bat Mitzvah if this minimum cannot be met.
- Since celebrating a Bar/Bat Mitzvah is a step into formal membership in a spiritual community, we require that your child attend 39 services in the two years leading up to his/her celebration. This packet includes a chart and stickers for your child to keep track of Shabbat service attendance. We encourage participation by family members of all faiths.

Parents can fill in the chart below with the dates of the Saturday morning Shabbat services you plan to attend with your child, to help you fulfill the service requirement; we have provided a separate chart and stickers for your child to record services actually attended.

1.	11.	21.	31.
2.	12.	22.	32.
3.	13.	23.	33.
4.	14.	24.	34.
5.	15.	25.	35.
6.	16.	26.	36.
7.	17.	27.	37.
8.	18.	28.	38.
9.	19.	29.	39.
10.	20.	30.	

Contact Information

At least a year in advance (preferably 2), please consult with the Rabbi to schedule a date for your event. The Bar/Bat Mitzvah must be held after your child's 13th birthday (sons) or 12th birthday (daughters) according to the Hebrew calendar, customarily in the 7th grade. Ideally, you will pick the earliest Shabbat or holiday that is feasible after his/her birthday. There are alternative possibilities; please consult the Rabbi.

During the year leading up to your child's Bar/Bat Mitzvah, your child will meet regularly with their tutor & with the Rabbi. In addition, we ask that they practice 15 minutes every day, and attend services regularly.

The list of tutors can be obtained from Rabbi, who will work with you to choose the best tutor for your child.

Always feel free to contact any of us with questions or concerns.

Rabbi: Rabbi David Siff, Phd: dasiff@gmail.com

Coordinator & liaison to the Ritual Committee: Laurel Wolfson:

laurel.wolfson@gmail.com

Office (for use of synagogue facilities): nhs-cba@fuse.net

Office (for help with the documents): Carol Hershenson: schooladmin@fuse.net

Kitchen manager: amycallahan5@gmail.com

Religious school: Brian Freedman: SparkSchoolNHS@gmail.com

Gift shop (2015-16): Barb Goldstein (barbgoldstein@cinci.rr.com), Jeri Fish (jerifish@hotmail.com), or Roz Shapiro (wshapiro@cinci.rr.com)

Timeline

Two years in advance:

- Rabbi Siff will organize a calendar meeting of Bar/Bat Mitzvah families
- The student and family begin attending Shabbat morning services regularly (39)
- The parents schedule a meeting with the Rabbi and Education Director

One year in advance

- The parents request the list of tutors from the Rabbi
- The parents schedule a meeting with the Rabbi to identify the best tutor for their child
 - Schedule the first of the monthly meetings for the student with the Rabbi; at each meeting the next will be scheduled
- The parents contact the tutor to schedule tutorials and the student begins tutorial lessons
- The student and family continue attending Shabbat morning services (39)
- The parents contact the office to schedule use of facilities
- The parents contact the kitchen manager to arrange catering
- The parents contact the Kitchen Manager to arrange the Kiddush or lunch and the arrangements for internal or external catering (see page XX).

Six months in advance

- The student has biweekly meetings with the Rabbi
- The parents double-check with Rabbi if there are any special circumstances, such as. Rosh Hodesh
- The parents and student contact one of the gift shop co-chairs if they want to order a tallit and or tallit set (tallit bag, tefillin bag, kippah)
 - The gift shop can recommend qualified sources for kippot and invitations. If you want personalized items, please know that they will take extra time and that there will be additional charges.
- The parents start working on the service outline
- The parents plan service leaders and honors; see page 12
- The parents finalize catering

Three months in advance

- The student will be asked to lead parts of the Saturday morning service for practice; the tutor will schedule this with the parents and coordinate it with the ritual committee's assigned service organizers
- The parents contact family members and service participants to get their Hebrew names, including parents
- The parents discuss guest service leaders and readers (family, friends, NHS members) with the Rabbi
- The parents ask service leaders (family, friends, NHS members) to participate in the service & inform the Ritual Committee through either directly or through Laurel Wolfson once confirmed
- The parents arrange invitations

- If invitations are being sent, then it is customary to invite the Rabbi, the Education Director, the Presidents of Men's Club and Sisterhood, the service leaders, and all of the student's classmates.
- If individual invitations are not being sent, then the parents prepare an invitation for the monthly bulletin and for the weekly announcements at Shabbat services.
- The parents and student contact one of the gift shop co-chairs to set up a gift registry, if desired. Allow an extra month for special orders and/or special requests

Two months in advance

- The parents give all service outline information to Rabbi for approval, including contact information for guest *daveners* (service leaders) and *leyners* (Torah readers)
- The parents order *bimah* flowers or *tzedakah* (charity) baskets if desired
- The parents and student schedule a photo session, if desired; since no photographs may be made on Shabbat (see page 10 for videotaping), some families arrange for a photo session before the Bar/Bat Mitzvah.
 - If you wish to do that, speak to the Rabbi.
 - Some families want the Rabbi in the pictures, and some take family pictures only. Please tell the Rabbi your preference, so that he will be appropriately dressed
- The parents schedule a rehearsal two weeks before the Bar/Bat Mitzvah, which will include them
- The parents contact Laurel Wolfson for a program template, if needed. They will continue to keep her informed of any changes.

One month in advance

- The parents finalize the service outline
- The parents send the finalized service outline to Carol Hershenson to enter into Google Drive
- The parents send all instructions and readings to participants
- The parents write the parents' charge and share it with the Rabbi
- The parents tell the coordinator the number of guests so that ushers can be arranged.

Two weeks in advance

- The student submits the final draft of the *d'var Torah* (interpretation of the Torah portion) to the Rabbi
- The parents send the final draft of the program to the Rabbi for approval

- The rehearsal scheduled two months earlier is held

One week in advance

- The parents finalize the catering count with the kitchen manager
- The parents provide a list of out-of-town guests if they want them recognized during the announcements

The Friday before the Bar/Bat Mitzvah

- All deliveries must be in NHS by 3pm

Learning with the Rabbi

One of the advantages of membership in our flexible and accommodating synagogue is the personal attention your student will get from our staff and members. Because learning is key to becoming a responsible Jewish adult, Rabbi Siff meets regularly with students to study their Torah portion together, decide on a topic to study in more depth, and finally to help them write a *d'var Torah* (interpretation of the weekly Torah portion) in which they apply Torah teachings to their own life.

When you schedule your child's Bar/Bat Mitzvah celebration, the Rabbi will meet with you and your child to identify a tutor, and to set up a schedule of personalized lessons with the Rabbi.

This year (2015-2016) Rabbi Siff is meeting with the Bar/Bat Mitzvah cohort to study a Jewish topic in depth as a group. The content and level of the students' study with Rabbi will be based on the interests and preferences of the students and their families.

D'var Torah

In the d'var Torah (talk on the Torah portion), students are asked to delve into one teaching from the Torah portion. After reading their portion, students choose one topic to study in depth. A typical outline of a d'var Torah is:

1. Summary of the Torah portion
2. Explain the issue/teaching they are focusing on
3. Discuss what other people (the Talmud, commentators, etc) have said about the issue
4. Present the student's thoughts about the issue
5. Discuss how it affects their life (real life examples)
6. Discuss their capstone project
7. Acknowledgements and thanks

Leyning (Reading Torah) & *Davening* (Leading Services)

A child's Jewish education should give him/her the general skills and knowledge necessary to take on the responsibilities of a young Jewish adult. However, in order to read a particular section from the Torah and Prophets before the congregation special preparation is required.

The usual practice is that during the Shabbat morning service, the student will lead the Torah Service and Musaf, read the *maftir* (final) *aliyah* from the Torah scroll, and read the Haftarah (portion from the Prophets). Depending on your child's Hebrew proficiency, how long in advance they start studying, and how often they practice, they may accomplish more or less than this, and we are happy to customize their learning goals to be realistic yet challenging for a maximally meaningful experience.

If a child's special needs preclude them from reading from the Torah & leading services, we will be happy to work with you to develop a meaningful and appropriate Bar/Bat Mitzvah experience.

At the initial meeting with the Rabbi, together you will choose a tutor from those available, who will work with your child to learn these prayers, and during the learning process they will be invited to lead those prayers during our Saturday morning service.

Capstone Project

Students will work as a group to develop a “capstone project” in which they choose one issue to learn about as a group and develop a service project based around that issue. Their learning will include both traditional Jewish texts as well as exploring what that issue looks like in peoples’ real lives. The project should bring students in direct contact with the people they are helping so that they can learn and grow from that interaction. This work will happen in the group study with the Rabbi. As part of their d’var Torah, students are asked to talk about the project and what they learned from it.

Making Your *Simcha* (Celebration) Jewish

Since Bar/Bat Mitzvah marks the entry into the age of *mitzvah*, i.e. living in accordance with the Torah, we ask that you celebrate this occasion in a way in keeping with the Torah. In addition, since we are a halachically observant community (i.e., in accordance with Jewish law), we require that the laws of Shabbat and Kashrut be observed at synagogue:

- No smoking on synagogue grounds.
- Videotaping/Audiotaping must be set up before Shabbat; a timer, set up before Shabbat, must be used, and the equipment must be located non-obtrusively.
- No handling money, writing, or cutting.
- No use of telephones or other electrical devices except for emergencies.
- Preparations for Shabbat must be completed on Friday before Shabbat begins, 20 minutes before sundown on Friday, and all items to be used must be brought to the synagogue by 3 pm on Friday.
- Please leave extra food and decorations until after dark on Saturday.
- Please remind guests not to bring gifts to the synagogue on Shabbat

For events outside of the synagogue to which synagogue members are invited, we ask you to follow basic standards of kashrut, including:

- Only hekhshered meat
- Only kosher varieties of fish
- No dairy and meat products at the same meal
- NHS follows ethical kashrut, including slave free chocolate, cage free eggs, and free range milk. The Rabbi or caterer can discuss what products meet these ethical requirements.
- Food served on/immediately after Shabbat must be cooked before Shabbat (or by non-Jews who have the option of cooking it before Shabbat)

Things you might consider in planning your child's Bar/Bat Mitzvah:

- How will *tzedakah* (charity) be integrated as an integral part of this event?
You might consider:
 - Food baskets for centerpieces, representing baskets donated to the JFS Food Pantry.
 - A Mazon donation of 3% of the cost of the meal
 - The *mitzvah* (commandment) of *tzedakah* is 10-20% of all income received. Make a plan for how your child can donate 10-20% of value of gifts and money received.
- How will *hachnasat orchim* (being hospitable) be integrated as an integral part of this event?
 - Invitations to the student's classmates and our congregation (see page 4).

- We can help arrange meals for out-of-town guests who are *shomer Shabbat* (someone who observes the commandments of Shabbat). There are also a number of hotels within walking distance of NHS.
- How might you celebrate with the entire NHS community, especially those who have limited resources? This is about joining and contributing to Jewish community.
 - Donation of your leftovers
 - A portion of your tzedekah
- How will the party reflect Jewish values?
 - If the party begins before Shabbat has ended, please discuss with the Rabbi how to conduct it in a way that honors Shabbat.
 - How will the music at the party reflect Jewish values? You may consider having a discussion with your DJ in advance (e.g., no songs about booties)

Designation of Honors

At a “Bar Mitzvah service” or “Bat Mitzvah service”, *i.e.*, a Shabbat service at which a young person celebrates becoming bat/bar mitzvah, the concerns of a specific family and of the congregation as a whole both come into play. The following sheet will help you prepare for your meeting with the Rabbi to discuss the service.

- You may select people to lead English readings during the service. There are normally three English readings included as part of the service (one of them is fairly early). If you wish to include additional readings, speak to the Rabbi.
- We encourage you to invite your non-Jewish relatives and friends for honors. Those honors which can be given to people who are not Jewish are indicated on the service outline with “NJ.” In addition, a non-Jewish spouse may always stand next to their Jewish spouse on the bima.
- When you meet with the Rabbi to plan the service, you will have the opportunity to give all but one of the *aliyot* and other honors in the service to family and friends, and to recommend individuals as leaders for parts of the service, within the parameters of the synagogue’s policies and practices.
 - Please discuss the assignment of honors with the Rabbi at least three months before the date of the celebration, and share the names of those to be honored at least one month before the celebration, including the Hebrew names with parents’ names of those to be honored with *aliyot* to the Torah (see below)

These honors include:

- Open the ark (*petiḥah*)
- Remove the Torah (*hotza-ah*)
- Six Torah aliyot:
 - People are called to the Torah by their Hebrew names (including father's and/or mother's name - e.g., Shmuel ben Haim v’Devorah). Please fill in both the English and the Hebrew names on the attached service outline.
 - *Kohen* or *bat kohen*:
The first *aliyah* is traditionally given to a *kohen* or a *bat kohen*. If you do not know who, among those to be present at the Bar/Bat Mitzvah, is a *kohen*, the Rabbi can advise you.
 - *Levi* or *bat levi*:

The second *aliyah* is traditionally given to a *levi* or a *bat levi*. If you do not know who is a *levi*, the Rabbi can advise you.

○ Four Israelites:

The next five *aliyot* are given to other Jews (“Israelites”). NHS-CBA always reserves one *aliyah* for a congregant as the need may arise, since it is our practice as a community to give *aliyot* to people going on or returning from trips, and people who have recovered from illness.

Unless the family of a Bar/Bat Mitzvah includes several *kohanim* or *leviim*, no *kohanim* or *leviim* should be called for *aliyot* 3-7. If the family does include several *kohanim* or *leviim*, you should discuss with the Rabbi how to proceed.

○ These do not include the *bat/bar mitzvah*, who is *maftir*

- Lift the Torah (*hagbahah*) – see the NHS webpage for instructions
- Roll the Torah (*gelilah*) – see NHS webpage for instructions
- Return the Torah (*hakhnasah*)
- Close the ark (*segirah*)
- Readings (see the service outline, pp. 17-18 and 19-20)—English readings can be added, and you may wish to personalize the service by reading certain prayers in English; see also the texts of the Condensed Prayer and the Prayer for the Soldiers on the NHS webpage.

If more than one Torah is used on the day of the Bar/Bat Mitzvah, then there will be extra *hagbahot* and *gelilot* (people to lift and roll the Torah). The Bar/Bat Mitzvah himself or herself does not usually carry the Torah, so someone may be designated for that function as well.

Just as the synagogue will try to have no more than one Bat/Bar Mitzvah on a given day, so it will try also to avoid other scheduling conflicts. However, circumstances may make such doubling up unavoidable, and we appreciate your flexibility if such a situation should arise.

Gift Shop

Northern Hills Synagogue has an amazing gift shop with artful but affordable Judaica. Please consider registering for Judaic gifts for your child's Bar/Bat Mitzvah, for items of Jewish ritual life and other meaningful mementos.

Six months before the event you and your child should think about choosing a tallit: The gift shop can help narrow down the choices such as size, colors, recommend quality vendors or designers, and show different fabrics. Make an appointment with a Gift Shop Co-Chair to come in and have your child try on various tallitot and bring at least one parent with you. Keep in mind that the student might grow one or two inches before the event. Decide if you want only a tallit or the entire set (tallit bag, tefillin bag, kippah).

We can recommend qualified sources for kippot and invitations. If items are to be personalized, please know that it will take extra time and that there will be additional charges.

The family should order a tallit and/or tefillin 4 to 6 months before the Bar/Bat Mitzvah.

The family may set up a gift registry at the gift shop about three months before the Bar/Bat Mitzvah. Allow an extra month for special orders and/or special requests. For more expensive gifts, a group purchase could be suggested to friends and relatives.

The Gift Shop Co-Chairs for 2015-2016 are Barb Goldstein (barbgoldstein@cinci.rr.com), Jeri Fish (jerifish@hotmail.com), and Roz Shapiro (wshapiro@cinci.rr.com). Please contact one of them to schedule an appointment.

Oneg Shabbat & Kiddush

The meal after services is a *seudat mitzvah* (a festive meal that is a religious obligation) and is part of the religious occasion. It is customary that the Bar/Bat Mitzvah family sponsor the *kiddush* on Shabbat morning that day.

Some families choose to serve a luncheon or more elaborate *kiddush* in celebration of a Bar or Bat Mitzvah. If an outside caterer (see 2. below) is being used, please make sure that they know that all foods and drink must be in the synagogue before 3 pm Friday afternoon, and they may not be removed until Saturday night.

Arrangements for an *Oneg Shabbat*, *kiddush*, or luncheon, can be handled in any of the following manners:

1. *Kiddush* sponsorship is arranged through the Kitchen Manager.
2. An outside kosher caterer, approved by the Rabbi and the Kitchen Manager, may be used. If this option is chosen, there will be a fee for kitchen usage. For further information about such fees, contact the Kitchen Manager; see the NHS Catering Book for further information.
3. It may be possible for a member or member's family to prepare food, or to serve commercially prepared foods, for their own Bar Mitzvah or Bat Mitzvah at the synagogue.
 - a. If the food is to be prepared in the NHS kitchen by the family and their volunteers, all food selection and preparation must be under the supervision of a synagogue-approved *mashgiah* (supervisor of the kashrut status of a kosher establishment). The availability of this option will also depend on the kitchen schedule. In this case, the utensils and serving equipment (etc.) of the NHS kitchen may be used for serving. There is a fee for kitchen usage; see the NHS Catering Book for further information.
 - b. Alternately, the food may be prepared and brought to NHS (prior to 3 pm on the Friday before the Bar/Bat Mitzvah) in accordance with the NHS potluck policy (<http://www.nhs-cba.org/KashrutAtFunctions.htm>). In this case, service must be with disposable utensils and other items supplied by the family. There is a fee for kitchen usage; see the NHS Catering Book for further information.

Ideas for the Parent(s)' Charge

You have an opportunity to say something meaningful to your daughter or son on the important occasion of his/her bar/bat mitzvah. The parents' charge comes after the rabbi's sermon, charge, and blessing. Here are some ideas which should help you make the most of this occasion:

Be brief. Our Shabbat morning services normally last 2 ½ hours. When there is a bat/bar mitzvah, they run 3 hours or more. The extra time is taken up with extra honors, presentations, etc. These make the service special, but, beyond a certain point, they simply make it long. You should try to have your remarks last no more than 2 minutes.

Speak to your daughter or son, not to the congregation. This is not an occasion for reciting the young person's biography or a list of all his or her achievements. Think of something important that you want to tell **your child** at this passage in his or her life. Mention incidents from her/his life or personal qualities as they relate to what you want to tell him or her.

Fees

Apart from any kitchen or catering services you may elect, a Bar/Bat Mitzvah fee of \$300.00 is charged to all families having such an observance in the synagogue. Without the synagogue, its facilities, its staff and volunteers, and its religious and educational programs, a "Bar Mitzvah" or "Bat Mitzvah" would just be a party. Many people also choose to make a donation to the Rabbi's Discretionary Fund. The synagogue may properly expect to derive some income from the "services" (in several senses of the term) which it offers to its members.

Checklist

The following list includes parts of the service your child may want to lead. Your child's tutor will work with you to set goals and target dates for each goal. You may use this worksheet to keep track of your progress toward your goals.

___ Torah Service

___ Torah Blessings

___ Musaf

___ Haftarah trope

___ Haftarah blessings

___ reading Haftarah portion

___ Torah trope

___ Reading the Torah portion

___ *D'var Torah* (interpretation of the Torah portion)

___ Capstone Project

___ Shabbat Attendance (39 over two years); see the chart with stickers for your child to track their progress.

Resources for Learning & Preparation

Services:

<http://www.nhs-cba.org/Melodies.htm>

http://www.wjcsul.org/index.php?option=com_content&view=article&id=58:dvar-torah

Trope/chanting:

<http://bible.ort.org/>

<http://www.pockettorah.com/>

<http://haftarahaudio.com/>

D'var Torah (interpretation of the weekly Torah portion):

You can start with resources in the NHS-CBA library, including books listed at

http://www.wjcsul.org/index.php?option=com_content&view=article&id=58:dvar-torah

Klau Library at Hebrew Union College: <http://huc.edu/research/libraries/cincinnati>

The Jacob Marcus Center of the American Jewish Archives at Hebrew Union

College: <http://americanjewisharchives.org/>

<http://www.uscj.org/JewishLivingandLearning/WeeklyParashah/TorahSparks/Archive/Default.aspx>

http://www.wjcsul.org/index.php?option=com_content&view=article&id=58:dvar-torah

<http://www.aish.com/tp/pl/>

http://www.chabad.org/search/keyword_cdo/kid/74/jewish/Parshah-weekly-Torah-reading.htm

<http://www.torah.org/learning/parsha/pindex.html>

Community resources for projects:

The Center for Holocaust and Humanity Education:

<http://www.holocaustandhumanity.org/>

Klau Library at Hebrew Union College: <http://huc.edu/research/libraries/cincinnati>

The Jacob Marcus Center of the American Jewish Archives at Hebrew Union

College: <http://americanjewisharchives.org/>

The National Underground Railroad Freedom Center:

<http://www.freedomcenter.org/>

The Cincinnati Skirball Museum: <http://huc.edu/research/museums/skirball-museum-cincinnati>

Possible Readings/Honors:

Ashrei *Siddur Sim Shalom* 80-83
Nishmat *Siddur Sim Shalom* 334-337
Shochen ad... *Siddur Sim Shalom* 336-337 (bottom paragraph) and 338-339 (top paragraph)
La-el asher shavat *Siddur Sim Shalom* 342-343 (middle paragraph)
L'el Barukh *Siddur Sim Shalom* 344-345 (bottom paragraph)
Emet v'yatziv *Siddur Sim Shalom* 350-351 (top paragraph)
Ezrat avoteinu *Siddur Sim Shalom* 350-351 (bottom paragraph)
The Psalm for Shabbat *Siddur Sim Shalom* 32-35
Meditation *Siddur Sim Shalom* 397 (paragraph 3)
Instructions for lifting the Torah (*Hagbahah*)
Instructions for rolling the Torah (*Gelilah*)
Condensed Prayer
Prayer for the Soldiers

Shabbat Morning Service Outline

“NJ”=honor which can be assigned to a non-jew or child
Pages are from Sim Shalom

Candy (NJ):

Ushers (at least 1 for every 50 people):

PRELIMINARY SERVICE

Birkhot hashahar 10-14
Barukh she-amar 54
Ashre (NJ)... 80-89
SKIP FROM PS 150 TO NISHMAT
Nishmat (NJ)... 334-336

SHAḤARIT

Shokhen ad ... zulatekha 336-350
(NJ sections from shochen ad before yishtabach)
T'hilot ... ga-al yisrael 352
Amidah (HEICHA KEDUSHA) 354-364
Kaddish shaleim 392
Sabbath psalm (resp.) (NJ) 33-35
Kaddish yatom 52

Tallit presentation

TORAH SERVICE Bar/Bat Mitzvah

Ark Opener(s) (NJ):

En kamokha ... 394-398
“Bless us” (NJ) 397

Torah Introduction (Rabbi)

Please include English & Hebrew names for Aliyot

1st Aliyah (kohen)	Torah reader:
2nd Aliyah (levi)	Torah reader:
3rd Aliyah	Torah reader:
4th Aliyah Reserved for a congregant	Torah reader:
5th Aliyah	Torah reader:
6th Aliyah	Torah reader:
7th Aliyah: parent(s)	Torah reader:

Parent(s) blessing (“baruch she-patrani mi onesh shel zeh”)
Hatzi kaddish 408

Blessing for Healing (Rabbi)

Maftir: **Bar/Bat Mitzvah**

Hagbah (NJ):

Gelilah (NJ):

Vezot Hatorah 410

Haftarah Introduction (Rabbi)

Haftarah: 548-551 **Bar/Bat Mitzvah**
Condensed Prayer [nj]
Prayer for Soliders [nj]
Lo yisa goy 416
Ashrei [nj] 420-422
Open Ark (NJ):
Y'hal'lu ... 422-426
Bar Mitzvah D'var Torah **Bar/Bat Mitzvah**
Parents Charge
Presentations
 Synagogue
 Men's Club
 Sisterhood
 School
 USY
Rabbi's Charge

MUSAF Bar/Bat Mitzvah

 Hatzki kaddish 428
 Amidah (*heikhe kedusha*) 430-432
 continue individually 434-444 or 446-454
 Kaddish shalem 506

CONCLUDING PRAYERS

Aleinu [child] 510
Kaddish yatom 512
Ein keloheinu 508 **NHS children & guests**
Adon olam 514 **NHS children& guests**
Kiddush
Motzi

Possible liturgical english readings: For additional English readings, please consult the Rabbi.

La-el asher shavat 342-343 (middle paragraph)
L'el Barukh 344-345 (bottom paragraph)
Emet v'yatziv 350-351 (top paragraph)
Ezrat avoteinu 350-351 (bottom paragraph)

Mazon or other Tzedakah:

Organized Birkat Hamazon:

Other comments: